

**MINUTES OF MEETING  
WATER TANK ROAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Water Tank Road Community Development District was held **Tuesday, February 4, 2025**, at 9:24 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum:

Lindsey Roden	Assistant Secretary
Jessica Spencer	Assistant Secretary
Bobbie Henley	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	District Counsel, Kilinski Van Wyk
Katie O'Rourke	GMS

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that there were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the December 3, 2024, Board of Supervisors Meeting & December 3, 2024, Audit Committee Meeting**

Ms. Burns presented the minutes from the December 3, 2024, Board of Supervisors & December 3, 2024, Audit Committee meetings. She asked for any comments, corrections, or questions. Hearing no changes to the minutes, there was a motion of approval.

On MOTION by Ms. Henley, seconded by Ms. Roden, with all in favor, the Minutes of the December 3, 2024, Board of Supervisor's Meeting and the December 3, 2024, Audit Committee Meeting, were approved.
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**FOURTH ORDER OF BUSINESS**

**Acceptance of the Rankings of the Audit Committee and Authorizing Staff to Send Notice of Intent to Award**

Ms. Burns stated that they had accepted the rankings of the Audit Committee meeting and authorized staff to send notice of intent to award at the Audit Committee meeting, which was held before the Board of Supervisors meeting. She stated that they had ranked Grau & Associates as the #1 proposer. Ms. Burns asked for a motion to accept that ranking and to authorize staff to send notice of intent to award Grau & Associates.

On MOTION by Ms. Roden, seconded by Ms. Spencer, with all in favor, Acceptance of the Rankings of the Audit Committee with Grau & Associates Ranked #1 and Authorizing Staff to Send Notice of Intent to Award, was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of 2025 Data Sharing and Usage Agreement with Polk County Property Appraiser**

Ms. Burns presented the 2025 Data Sharing and Usage Agreement with the Polk County property appraiser. She noted that it was the annual renewal of that agreement. She added that the agreement directs staff not to disclose any exempt parcels that may be included in the budget.

On MOTION by Ms. Henley, seconded by Ms. Spencer, with all in favor, the 2025 Data Sharing and Usage Agreement with Polk County Property Appraiser, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of 2025 Contract Agreement with Polk County Property Appraiser**

Ms. Burns stated this was just the annual agreement that would supply the parcels within the District.

On MOTION by Ms. Roden, seconded by Ms. Henley, with all in favor, the 2025 Contract Agreement with Polk County Property Appraiser was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

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Mr. Van Wyk stated that they were following the legislature's reading of the bill and would prepare a summary as they proceeded.

**B. Engineer**

Mr. Malave stated that he had nothing to report, unless there were questions.

**C. District Manager's Report**

**i. Ratification of Funding Requests #5 and #6**

Ms. Burns stated that Funding Requests #5 and #6 had already been approved and they just needed to be ratified by the Board.

On MOTION by Ms. Roden, seconded by Ms. Henley, with all in favor, Funding Requests #5 and #6, were ratified.

**ii. Balance Sheet & Income Statement**

Ms. Burns stated there was no action necessary.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

There being no comments, the next item followed.

**NINTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

There being no comments, the next item followed.

**TENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns asked the Board for adjournment.

On MOTION by Ms. Roden, seconded by Ms. Henley, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

Signed by:

*Rennie Heath*

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Chairman/Vice Chairman